

2014 Scottish National Team Championships

**(under FINA Rules /Scottish Swimming
Regulations)**

Licence No: L1/441/WD/SEP14

**Tollcross International Swimming
Centre
Wellshott Road, Glasgow, G32 7QR**

27th September 2014

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2014 SCOTTISH NATIONAL TEAM CHAMPIONSHIPS MEET INFORMATION

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2014 SCOTTISH NATIONAL TEAM CHAMPIONSHIPS

(Under FINA Rules/Scottish Swimming Regulations)

EVENT SUMMARY:

Dates: Saturday 27th September 2014
Venue: Tollcross International Swimming Centre, Wellshott Road, Glasgow, G32 7QR
Phone: 0141 276 0801
Pool: 10 lane x 25 metre (Full electronic timing)
10 lane x 25 metre swim down facility

Meet Promoters: Scottish Swimming National Swimming Committee

PROGRAMME OF EVENTS:

The inaugural Scottish Team Championships will be held in two sessions. Session 1 will comprise the Junior Team Championships, where swimmers aged 16 years and under representing the top Scottish teams from the 2014 National Age Group Championships will compete against each other for the title of Scottish Junior Team Champions. In Session 2 swimmers representing the top Scottish teams from the 2014 National Championships will compete for the title of Scottish Open Team Champions.

The events will be as follows:

50m Freestyle, Backstroke, Butterfly, Breaststroke
100m Freestyle, Backstroke, Butterfly, Breaststroke
200m Freestyle, Backstroke, Butterfly, Breaststroke, Individual Medley
400m Freestyle, 400m Individual Medley
4 x 50m Freestyle Team
4 x 50m Medley Team

SESSION TIMES

Session 1	Junior Team Championships	Warm Up:	10.30	Start:	11.30
Session 2	Open Team Championships	Warm Up:	14.00	Start:	15.00

ELIGIBILITY TO COMPETE

- All competitors must be registered with SASA.
- Swimmers may only represent the club or team where they have undertaken the majority of their training in the month prior to the Championships.
- Swimmers entered in the Junior Team Championships must be aged under 17 years as at midnight on 31st December 2014.
- Eligible swimmers may participate in both the Open and the Junior Team Championships.

SCHEDULE OF EVENTS

Morning session – Junior events	Afternoon session – Open events
<i>Warm-up 10.30, Start 11.30</i>	<i>Warm-up 14.00, Start 15.00</i>
4 x 50m Freestyle Relay - Girls	4 x 50m Freestyle Relay - Women
4 x 50m Freestyle Relay – Boys	4 x 50m Freestyle Relay – Men
400m Freestyle - Girls	400m Freestyle - Women
400m Freestyle - Boys	400m Freestyle - Men
200m Butterfly – Girls	200m Butterfly – Women
200m Butterfly – Boys	200m Butterfly – Men
100m Backstroke – Girls	100m Backstroke – Women
100m Backstroke – Boys	100m Backstroke – Men
50m Breaststroke – Girls	50m Breaststroke – Women
50m Breaststroke – Boys	50m Breaststroke – Men
200m Freestyle – Girls	200m Freestyle – Women
200m Freestyle – Boys	200m Freestyle – Men
200m Individual Medley – Girls	200m Individual Medley – Women
200m Individual Medley - Boys	200m Individual Medley - Men
100m Butterfly – Girls	100m Butterfly – Women
100m Butterfly – Boys	100m Butterfly – Men
50m Backstroke – Girls	50m Backstroke – Women
50m Backstroke – Boys	50m Backstroke – Men
200m Breaststroke – Girls	200m Breaststroke – Women
200m Breaststroke – Boys	200m Breaststroke – Men
100m Freestyle – Girls	100m Freestyle – Women
100m Freestyle – Boys	100m Freestyle – Men
50m Butterfly – Girls	50m Butterfly – Women
50m Butterfly – Boys	50m Butterfly – Men
400m Individual Medley – Girls	400m Individual Medley – Women
400m Individual Medley – Boys	400m Individual Medley – Men
200m Backstroke – Girls	200m Backstroke – Women
200m Backstroke – Boys	200m Backstroke – Men
100m Breaststroke – Girls	100m Breaststroke – Women
100m Breaststroke – Boys	100m Breaststroke – Men
50m Freestyle – Girls	50m Freestyle – Women
50m Freestyle – Boys	50m Freestyle – Men
4 x 50m Medley Relay - Girls	4 x 50m Medley Relay - Women
4 x 50m Medley Relay – Boys	4 x 50m Medley Relay – Men

ENTRIES

There will be no charge to participate.

Invitation to participate:

The top ten teams will be invited to participate in these Championships based on their performances in the Team Competitions at the 2014 National Championships and National Age Group Championships. The next two teams will be invited to be reserves in the case of teams not taking up their invitation. Teams will be required to notify their intention to swim by 2pm, Friday 1st August, 2014 following which, reserve teams will be notified of any available spaces and requested to confirm their intention to swim by 2pm, Friday 15th August 2014.

Making Entries:

Teams may enter only one swimmer per event and no exhibition swims will be permitted. Team entries will be by computer files, which will be provided by the Meet Entry Secretary (see below). The closing date for receipt of entries is **2pm, Wednesday 10th September 2014**. The entry files must be emailed to jbruce2160@aol.com. Only official files are acceptable. Other paperwork (within a maximum of 3 days following the closing date) should be sent to:

John Bruce (Meet Entry Secretary)
50 Station Road
Roslin
Midlothian
EH25 9LR
Tel: 0131 440 1752

Notification of provisional relay team members, including reserves, should be submitted prior to the Championships by either spread-sheet or word document to jbruce2160@aol.com. Please submit individual accredited times for each relay team member. The submitted relay entry time should be the sum of the accredited times for each provisional team member.

Team changes:

Team changes, including relays, can be made by e-mail until 6 pm on the day prior to the competition and thereafter at the Recorder's desk up to 45 minutes prior to the start of the appropriate session on the forms provided. Thereafter, no changes (including relay swim order) shall be permitted except in the event of a medical emergency.

Officials:

Teams are requested to provide at least one official for the session(s) in which they are competing. Officials should be qualified as BS Judge Level 1 or above. Lunch will be provided to any officials covering both sessions. Please e-mail the names and qualifications of the attending official(s) to Stewart Finlayson at stoconvenor@scotswimwest.co.uk by no later than Wednesday 10th September 2014.

GENERAL INFORMATION

DRUG TESTING

Please note that drug testing may be in operation at any Scottish event.

SWIMMER PASSES

All swimmers participating in the Championships will be issued with a pass which will allow them access to the changing village, designated seating areas and poolside (swimmers are not required to submit photographs). Within Tollcross International Swimming Pool, swimmers must wear their accreditation pass and have it visible at all times.

TEAM POINTS

- Points will be calculated as follows: 1st – 13 points: 2nd – 11 points: 3rd – 9 points: 4th – 10th place: 7 points down to 1 point. In the event of a dead-heat for any position, the respective points will be averaged (eg dead heat for 1st place, each team will score 12 points).
- If a swimmer is disqualified they will score 0 points.
- If a team does not enter a swimmer in an event they will be deducted 5 points.
- Points will be calculated and announced / displayed at regular intervals during the competition.
- The teams with the highest points following the completion of the final event of each session will be presented with the “Scottish Junior Team Champions” or “Scottish Team Champions” Trophy.
- In the case of a tie for first place there will be a head to head Mixed 4 * 50m Medley Relay event to determine which team will be declared Champions.

COACH INFORMATION

ACCREDITATION

Annual passes issued for 2014 will be valid for this Meet.

Coaches/team managers/chaperones that are not in possession of an annual pass may purchase an individual pass for the Championship, the fee for which is £10.00

Lost /replacement passes will be charged a fee of £10.00 for the issue of a temporary pass.

A pass is required for any coach/chaperone wishing to be poolside. This entitles you to entry for the whole of the Meet, Poolside Access, Start and Result Sheets, and complimentary tea, coffee and soft drinks in the specified area.

Coaches/Team Managers/Chaperones will NOT be permitted access to poolside without a valid pass. All passes must be worn by all team personnel and made visible at all times.

Passes will be available for collection from the Coaches Information Desk on arrival at the Championships.

APPLYING FOR A PASS

- All applications should be submitted on the attached form via the Club Secretary and forwarded to Miss J Robinson, Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA.
- The closing date for passes for the National Team Championships is Wednesday 10th September 2014.
- All applicants MUST be Disclosure Scotland/PVG/CRB checked through either: Scottish Swimming/ASA /WASA. It is the responsibility of the Club/Coach to ensure that, if they require their swimmers to have coach/chaperone representation on the poolside, their applications are made in good time and that the relevant PVG/Criminal Records Bureau(CRB)/Disclosure Scotland forms have been completed and sent to the Scottish Swimming/ASA /WASA office(s).
- Scottish Swimming will not issue any Coach/Chaperone Pass unless a person has a valid Disclosure Certificate/PVG/CRB through the Scottish Swimming/ASA/WASA. In-line with current legislation, valid Disclosure Certificates/PVG/CRB from any other agency, will not be accepted.
- New applicants must submit one recent electronic photograph (preferably in jpeg format). Previous applicants need not submit a photograph unless their appearance has changed dramatically or they wish to update the photograph held on file. Photographs should be taken under the same rules regarding passport photographs.

LUNCHES

Coaches may purchase a lunch ticket at a cost of £13 for a two course meal available between the two sessions.

PAYMENT FOR COACHES PASS / LUNCH PASS

Payment of the appropriate fee can be made by either;

Debit or credit card (not electron or American Express) by telephoning the office – contact: Jane Robinson, tel. no. - 01786 466471. Please note there is a 3% charge for using a Credit Card.

Cheque – made payable to: 'SASA Ltd' and posted to: Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA

All applications should be submitted via the Entry/Club Secretary and forwarded to: **Miss Jane Robinson, Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA**

Coaches pass application forms which arrive late or which are incomplete will not be processed.

If you have any queries regarding Disclosure Scotland/PVG/CRB certification, please contact: Jane Robinson or Eilidh McCall-Lawrie by email:

childprotection@scottishswimming.com

EVENT REGULATIONS

Entry and Entries to all events is expressly subject to each and all of these regulations and may, where appropriate, also require compliance with the facility provider's regulations.

- Permission for any person to enter or to remain within the venue notwithstanding possession of any ticket by that person is at the absolute discretion of the stewards and officers of Scottish Swimming and/or any police officer.
- No guarantee can be given by Scottish Swimming that the event will take place at a particular time or any particular date and Scottish Swimming reserves the right to reschedule the event without notice and without any liability for so doing.
- In the event of postponement, cancellation or abandonment of the event, refunds if any, will be made at the absolute discretion of Scottish Swimming. Scottish Swimming will have no legal liability to make a refund or to pay any form of consequential or indirect damage such as loss of enjoyment, travel and accommodation costs.
- The following are articles, which must not be brought within the venue (glasses, fireworks, smoke canisters, flares, glass bottles, weapons of any sort). Any person in possession of such items will be refused entry at the absolute discretion of any steward or officer of Scottish Swimming and/or police officer.
- No object may be thrown by spectators within the venue.
- No foul or abusive language or other offensive words such as racial or sexual abuse may be used within venues.
- No alcohol may be consumed within events except in those areas specifically designated for such purposes and in accordance with any terms displayed in those areas.
- No person may for commercial purposes take photographs or use any video recording equipment inside events without the express written permission of Scottish Swimming. The taking of photographs or use of video equipment for non-commercial purposes is permitted subject to compliance with Scottish Swimming Guidelines with regard to video recording and zoom photography.
- Should you wish to use your mobile phone for photographic purposes on poolside the procedure above must be followed.
- In order to control digital photographs, mobile phones may not be used in the changing village.
- No flash photography permitted at any time within the competition pool hall.
- In the interests of Health and Safety, hot food and hot drinks must not be taken into the pool hall.
- No articles, periodicals, publications, flyers or goods of any nature may be offered either free or for sale by any persons save only Scottish Swimming within events without the express written permission of Scottish Swimming.
- Any person entering events must at all times comply with any and all instructions of any steward or officer of Scottish Swimming and/or police officer. Failure to comply within a reasonable time with any such instruction will lead to the person being invited to leave.
- No tickets may be offered for resale within events. Any such tickets offered for sale may be confiscated by any steward or officer of Scottish Swimming or any police officer.
- Scottish Swimming reserves absolutely the right to eject from events any person failing to comply with each and all of the Event Regulations.

PHOTOGRAPHY/MEDIA

Throughout this event Scottish Swimming will have a number of authorised media partners taking static photographs and video footage. These images are intended solely for the purposes of promotion and celebration of the activities. Images will be made available to our media partners and uploaded to our website and our social network sites.

All parents, competitors, coaches and volunteers are required to acknowledge this is a public event and upon entering the swimming arena this may result in the recording and publication of his/her image.

Scottish Swimming may record the competition events and general images of swimmers for the purposes of education, training, swimmer analysis, performance, development and event promotion. Scottish Swimming will hold this information on file for the use of promotion, general information and marketing. This information will not be passed on to third party media partners.

Further guidance can be found in our Child Protection Policy

APPLICATION FOR 2014 COACH/CHAPERONE PASS SCOTTISH NATIONAL TEAM CHAMPIONSHIPS

Applications must be made by the Entry/Club Secretary. Please ensure that the form is completed fully in block capitals. Please note that we reserve the right to refuse applications.

Coaches/Chaperone/Team Manager pass - £10.00 (for further information please see pages 6/7)

Applications Close on Wednesday 10th September 2014

Applicant's Details

Surname:	<input type="text"/>												
Forename(s):	<input type="text"/>												
Home Address:	<input type="text"/>												
	<input type="text"/>												
	<input type="text"/>						Postcode:	<input type="text"/>					
Telephone Number:	<input type="text"/>												
Email Address:	<input type="text"/>												
Membership No:	<input type="text"/>												
Disclosure No:	<input type="text"/>												
Date of Disclosure:	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>			
Signature:	<input type="text"/>												

Entry/Club Secretary Details:

Application Made by (Name):	<input type="text"/>
Secretary of (Club Name):	<input type="text"/>
Telephone Number:	<input type="text"/>
Email Address:	<input type="text"/>
Signature:	<input type="text"/>

Please ensure the following are complete/included (please confirm by entering a tick in the relevant box);

Valid Enhanced Disclosure (please do not send certificate)

Payment: cheque made payable to 'SASA' Ltd.

card payment to be made by contacting Scottish Swimming office

Photograph (e-mailed to: j.robinson@scottishswimming.com)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Send completed form, photograph and cheque to;

Miss J Robinson, Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA

**APPLICATION SUMMARY
SCOTTISH NATIONAL TEAM CHAMPIONSHIPS 27th SEPTEMBER 2014**

Club Name: _____

Club Contact's Name: _____

Address: _____

Postcode: _____

Telephone No: _____

Email: _____

Email address is important for urgent distribution of information and updates pertaining to the Meet.

Junior team (tick as appropriate) _____

Open team (tick as appropriate) _____

Form to be returned to:

**John Bruce
Meet Entry Secretary
50 Station Road
Roslin
Midlothian
EH25 9LR
Tel: 0131 440 1752
Jbruce2160@aol.com**

TO BE RETURNED BY 2pm Wednesday 10th September 2014

**COACHES MEALS
SCOTTISH NATIONAL TEAM CHAMPIONSHIPS 27th SEPTEMBER 2014**

Team / Club:

require meal tickets as follows:

Name	Name	Name	Name	Name

Please indicate with a (V) if vegetarian meals are required.

Any club not returning this form will not be entitled to meals.

Send completed form, photograph and cheque to;
Miss J Robinson, Scottish Swimming, National Swimming Academy, University of Stirling, Stirling, FK9 4LA

TO BE RETURNED BY 2pm Wednesday 10th September